

**MINUTES
OF THE
MANAGEMENT COMMITTEE
MEETING**

The weekly meeting of the Management Committee was called to order on Tuesday, February 23, 2010 at 9:00 AM in the Administration Building Multi-Purpose Room.

The Management Committee is comprised of the following members of Wynmoor Community Council:

**President, Harold Goldberg
1st Vice President, Irving Jacobson
2nd Vice President, Neil Nota
3rd Vice President, Chick Chase
4th Vice President, Jake Green
Secretary, Jack Deitchman
Treasurer, Kevin Norton**

In addition to the above, also present:

**Bruce Bandler, Administrator
Jack Kubasek, Asst. Administrator
Keith Arnold, Director of Finance
Fred Michael, Director of Association Affairs
David Rivers, Director of Grounds Maintenance
Jeff Solomon, Director of Administrative Services
Mary DeCecco, Director of Entertainment
Michael Salimbene, Director of General Services**

Approximately forty-five (45) residents were present at today's meeting.

The minutes of the meeting held on Tuesday, February 16, 2010 were adopted and approved as presented.

PRESIDENT'S REPORT

President Goldberg welcomed everyone to the meeting and stated that he is holding a series of meetings and hopes to have had every member of the Board of Directors in attendance prior to the Executive Committee Meeting on March 15th. He then advised that the Medical Office wishes to put in another access door along the walkway on the west clubhouse wall south of the bulletin board allowing patients to have a direct entrance into the waiting room. This project would be accomplished at no expense to Wynmoor and will be presented to the Council Board of Directors for approval. President Goldberg also announced that the Rules and Enforcement Advisory Team is being discontinued and any further business for this Team will be accomplished through the By-Laws Committee.

ADMINISTRATOR'S REPORT

Administrator Bruce Bandler reported that one of the major issues in Wynmoor is communication with the Building Directors and Fred Michael, Director of Association Affairs is holding a series of four (4) seminars where various topics will be addressed. Fred announced that the first seminar is this Friday, February 26th from 1:00 PM to 3:00 PM in the East Wing Card Room #4 where he will discuss how to conduct a meeting and keeping of the minutes. All Directors are urged to attend and at this time there are sixty (60) signed up. Bruce then announced that this morning's property inspection began at the clubhouse and asked Mike Salimbene, Director of General Services for his report.

Mike reported that the inspection began in ballrooms A, B and C where the wooden floors and carpets have been cleaned. Card rooms 1 and 2 have new pictures on the walls, the floors were cleaned and height of the tables was adjusted. Fans were cleaned in the Sculpture Room. The kiln Room, Ceramics Room and Woodworking Shop were all found to be in good order.

David Rivers, Director of Grounds Maintenance reported that there is an irrigation break underneath the road at the West Gate. Lee Clayton, Irrigation Supervisor, has brought in a company that will be utilizing the sleeve that is under the road by pulling out the broken pipe and replacing it with a much stronger one. This eliminates the need of costly repairs by cutting across the road requiring repaving. David also advised that one (1) of the lanes might be interrupted and cautioned everyone to please drive carefully.

Jeff Solomon, Director of Administrative Services reported he has heard from Nicki the U.S. Census Recruiting Assistant who was here on February 2nd. She still needs Census takers to work directly in Wynmoor. The dates to take the test are as follows: Thursday, February 25th at 11:00 AM at Calypso Cove, 6200 Royal Palm Blvd., Margate and Monday, March 2nd and Tuesday, March 3rd at 1:30 PM in Wynmoor's East Wing Card Room #4. This is temporary work and will pay between \$12.00 and \$16.00 per hour plus mileage. Commissioner Belvedere indicated that Nicki would be at her table Wednesday at the Afternoon Tea if any one has questions. Jeff announced the following: Jack Deitchman's presentation for the Nature Club will be airing on Channel 99 the first week of March. See Channel 98 for times. Also on Channel 99 an "enquirer photographer" program has begun and it will cover the different clubs in Wynmoor. Three (3) to five (5) minute informative programs are being developed on various topics, such as; dealing with technology, facebook, networking, fitness and more. The final celebration for the 35th anniversary is in the country club ballroom, Sunday, March 7th from 3:00 PM to 6:00 PM. Tickets must be purchased by February 28th and are \$3.00 each. Sign up is on-going for the Boca Raton Museum and the Miami Zoo. Friday, February 26th is the White Elephant Sale in the Grand Ballroom from 10:00 AM to 2:00 PM. Administrator Bruce Bandler announced that Jeff is working on a "marketing DVD" for Wynmoor to be distributed in the northern areas of the country and possibly Canada.

Mary DeCecco, Director of Entertainment reported that last weekend's shows featuring Sarge and the Four Aces were great! She then announced the Dance Alive National Ballet is Thursday, February 25th at 8:00 PM. Tickets are \$20.00 and in comparison to Miami and Broward prices ranging from \$45.00 to \$75.00, this is a real deal. The Vogues are on Saturday, February 27th at 8:00 PM. Tickets are still available at a cost of \$15.00 each. Tony Orlando is coming in March and tickets are nearly "sold out". Mary thanked Jack Kubasek and Keith Hadley, A/C technician for maintaining the temperature in the theatre Friday and Saturday nights.

Jack Kubasek, Asst. Administrator explained how the Maintenance Department works for emergency work orders. Using water intrusion as an example, he stated that his department answers the call immediately because the water must be stopped and notifies the Director after the fact if it is a building problem. Most Associations are okay with this procedure but not all. Since there have been some problems in the past, Bruce suggested that the Management Agreement be amended to include a clause that would allow for emergency repairs to be made whether or not the Association has been notified. Jake Green, Fourth Vice President stated that he feels the Assistant Administrator has presented the manner of emergency repairs thoroughly and fairly and agrees with the suggestion by the Administrator that the Management Agreement should contain a clause concerning emergencies giving them the right to act. However, given the relationship between Council and the Associations, Council has to act in an emergency or they could be considered negligent. In answer to Charles Linquist concerning building painting bids, Jack stated that in the past, when asked he has assisted them and given the bidder the same specifications that Wynmoor would use. Several favorable comments were made in regards to using the Wynmoor Paint Department as opposed to outside vendors. Jack also brought attention to the gutters that are being installed on the Administration and Council Buildings stating that they were made in-house saving Wynmoor a considerable amount of money. Jack Deitcham stated that in regards to the bidding process, the fact that we do work in-house does not require us to get competitive bids against ourselves.

Kevin Norton, Treasurer reminded everyone the Budget and Finance Committee meets tomorrow morning at 9:00 AM here in the Multi-Purpose Room.

Mikkie Belvedere, City of Coconut Creek Commissioner announced on Saturday, February 27th is the Butterfly Festival in Sabal Palms Park. Parking is available at Monarch High School where a shuttle will be provided. There will be a waterway cleanup on Saturday, March 6th at Windmill Park from 9:00 AM to 1:00 PM. On Sunday, March 7th at 10:00 AM there will be a J & F Breakfast where Mayor Marilyn Gerber will be honored. Tickets are available at Beth Shalom. Bulk Pickup will be Thursday, March 18th.

There being no further business to come before this committee, the meeting was adjourned at 10:10 AM.